



NOTICE OF EXTRA ORDINARY GENERAL MEETING

Notice is hereby given that an Extra Ordinary General Meeting of the Company will be held on Thursday, April 27, 2017 at 02:00 p.m. at Plot#368/4&5, Landhi Industrial Area, Baldia Road, Karachi to transact the following business:

1. To confirm the minutes of the 45th Annual General Meeting held on October 25, 2016.
2. To elect seven directors as fixed by the Board of directors for a period of three years in accordance with the provision of section 178 of the Companies Ordinance, 1984 in place of following retiring directors.
 - Mr. Ebrahim Qassim
 - Mr. Muhammad Haroon Qassim
 - Mr. Vali Muhammad A. Habib
 - Mr. Pir Muhammad
 - Mrs. Saadia Butt Naveed
 - Mr. Syed Imran Chishti
 - Mr. Muhammad Salman Qassim
3. To transact any other ordinary business as may be placed before the meeting with the permission of the Chair.

By order of the Board
M. Zaid Kaliya
Company Secretary

Karachi: March 21, 2017

NOTES:

1. The share transfer book of the Company will remain closed from 21-04-2017 to 27-04-2017 (both days inclusive).
2. A member entitled to attend and vote at the meeting may appoint another member as his/her proxy to attend, speak and vote on his/her behalf. Forms of Proxy must be deposited at the registered office of the Company not less than 48 hours before the time of the meeting.
3. Any person who seeks to contest for election as a director shall file with the Company not later than fourteen days before the date of meeting, a notice of his intention to offer himself/herself for election as director together with his/her consent to act as a director in Form-28 under section 184 of the Companies Ordinance, 1984.
4. Shareholders (non CDC) are requested to notify any change of address immediately to the Share Registrar of the Company.
5. Members who have not yet submitted photocopy of their valid CNIC / NTN (in case of corporate entities) are requested to submit the same to the Share Registrar of the Company.
6. CDC Account Holders will further have to follow the under mentioned guidelines as laid down in Circular 1 dated January 26, 2000 issued by the SECP.

A. For Attending the meeting

1. In case of individuals, the account holder or sub-account holder and / or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall authentic his identity by showing his original Computerized National Identity Card (CNIC) or original passport at the time of attending the meeting.
2. In case of corporate entity, the Board of Directors' resolution / power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the meeting.

B. For Appointing Proxies:

1. In case of individuals, the account holder or sub-account holder and / or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall submit the proxy form as per the above requirement.
2. The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned in the form.
3. Attested copies of CNIC or passport of the beneficial owners and the proxies shall be furnished with the proxy form.
4. The proxy shall produce his original CNIC or passport at the time of the meeting.
5. In case of corporate entity, the Board of Directors' resolution / power of attorney with the specimen signature shall be submitted (unless it has been provided earlier) along with proxy form to the Company

SHIELD CORPORATION LIMITED

(An ISO 9001 and 14001 certified company)

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